



## KANSAS BOARD OF REGENTS

### ASSOCIATE DIRECTOR FOR ACADEMIC AFFAIRS (Remote Work Available)

The Kansas Board of Regents invites applicants to fill the position of Associate Director for Academic Affairs. The nine-member Kansas Board of Regents is the governing board of the state's six universities and the statewide coordinating board for the state's 32 public higher education institutions (six state universities, one municipal university, nineteen community colleges, and six technical colleges).

The position supports the alignment of secondary and postsecondary education. In carrying out these responsibilities, the Associate Director will collaborate with the Kansas State Department of Education (KSDE) to strengthen the transition of students from secondary to postsecondary education. The position also provides support for systemwide initiatives of Credit for Prior Learning, Transfer and Articulation, Concurrent Enrollment Partnerships, and other initiatives. The position may work from the Kansas Board of Regents office in Topeka, Kansas or work remotely. If working remotely you must have reliable internet access. The position may require one or two days of attendance at Board meetings in the Topeka office or on the state university campuses during the months of September through June.

The successful candidate will have a bachelor's degree from an accredited institution. Preferred qualifications include a master's degree. In addition three years of full-time experience in a postsecondary environment (College, University, Community College, Technical College) and/or three or more years of experience working in secondary education is preferred. The successful candidate will have excellent oral and written communication skills and excellent interpersonal skills with the ability to establish positive interaction with a variety of people. The ability to prioritize tasks and follow-through, as well as a thorough understanding of the processes involved in the successful transition of secondary students to postsecondary education completion are critical.

Please see the complete position description for additional information, which can be located at the following Web address:

[http://www.kansasregents.org/about/board\\_office/employment\\_opportunities](http://www.kansasregents.org/about/board_office/employment_opportunities)

Salary range is \$60,000 to \$65,000 and will be commensurate with qualifications and experience. The Kansas Board of Regents offers a competitive benefits package including medical, dental, vision, life insurance, retirement savings plan, and paid leave; in addition, tuition waiver programs are available to eligible employees, spouses, and dependents at several state universities.

★ LEADING HIGHER EDUCATION ★

Interested candidates should apply for this position on the State of Kansas Employment Center and Careers portal website located at <https://admin.ks.gov/services/state-employment-center/>. A letter of application, current resume, and contact information for three professional references must be uploaded when completing the application process.

Screening of applications will begin immediately and continue until the position is filled. The successful candidate will have consented to, and successfully completed a criminal background check. The Kansas Board of Regents is an equal opportunity employer.

**Position No. K0227523**

**Job Opening ID:**